

**SOUTH HARRISON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES MEETING**

<b>DATE:</b>	December 2, 2014	<b>BOARD MEMBERS PRESENT:</b>	
<b>PLACE:</b>	Superintendent's Office Administration Office		Mary Mathes, President Larry Hauswald, Vice-President Joyce Bliss, Secretary Karen Lopp, Member Mindy Wibbels, Member
<b>SESSION:</b>	Executive Session	<b>EXCUSED:</b>	Shelly Romero, Member
<b>PRESENT:</b>	Mark A. Eastridge, Ph.D., Superintendent Carolyn Wallace, Director of Business Operations	<b>CALL TO ORDER:</b>	6:30 P.M.
		<b>ADJOURN:</b>	7:30 P.M.

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This is to certify in the minutes that no subject matter was discussed other than the subject matter on the agenda.

- I. In accordance with IC 5-14-1.5-6.1(b), the Board will meet in executive session to discuss:
- a. Collective bargaining – IN Code 5-14-1.5-6.1(b)2(A)
  - b. Pending litigation – IN Code 5-14-1.5-6.1(b)2(B)
  - c. Receive information about prospective employees – IN Code 5-14-1.5-6.1(b)5
  - d. Job performance evaluations of individual employees – IN Code 5-14-1.5-6.1(b)9

No other matters were discussed. No motions were made and no action was taken.

Diana Sailor

Larry Hauswald

Karen Lopp

Melinda Uppis

Barbara Smith

Joyce Bliss

Mary J. Mathes

**SOUTH HARRISON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES MEETING**

**DATE:** December 2, 2014

**PLACE:** Conference Room  
Administrative Office

**SESSION:** Regular Session

**PRESENT:** Mark A. Eastridge, Ph.D., Superintendent  
Carolyn Wallace, Director of Business  
Operations  
Board Member Elect – Diana Sailor  
Board Member Elect – Barbara Smith

**BOARD MEMBERS PRESENT:**

Mary Mathes, President  
Larry Hauswald, Vice-President  
Joyce Bliss, Secretary  
Karen Lopp, Member  
Mindy Wibbels, Member

**EXCUSED:**

Shelly Romero, Member

**CALL TO ORDER:** 7:35 P.M.

**ADJOURN:** 8:45 P.M.

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**AGENDA**

**CONCLUSION/RECOMMENDATION/ACTION**

**II. ROLL CALL – PLEDGE OF ALLEGIANCE**

**III. MOMENT OF SILENCE IN HONOR OF VICKI ENGLEMAN**

**IV. AGENDA**

Dr. Eastridge recommended approval of the amended agenda as follows:

- Consent Agenda item #8/CES – permission to post (1) part time 5.5 hour vacated position of Special Education Instructional Assistant
- Consent Agenda item #12a/Harrison County Exceptional Learners Cooperative – resignation of MoMh Classroom Instructional Assistant/Job Coach and permission to post vacated position.

A motion was made by Mrs. Lopp to approve the amended agenda as presented. The motion was seconded by Mrs. Bliss and carried with a vote of 5-0.

**V. STUDENT COUNCIL PRESENTATION**

South Central High School Student Council representatives presented an overview of current and planned activities including academic, athletic, and club sponsored events.

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**VIII. PRESENTATION, FIVE-STAR SOLUTIONS – INSTRUCTIONAL AUDIT**

Melissa Pogue presented an overview of the IMPACT Baseline Assessment report including the following:

- purposes of the report
- measurement methods
- findings from surveys, observations and focus group interviews
- recommendations.

**VII. PRESENTATION BY MIKE KEY – SCHOOL TRANSPORTATION SERVICE CONTRACTS**

Mr. Key noted an updated, revised school transportation service contracts document was included in the board packets for review. Mr. Key presented an overview of the upcoming bus route negotiating/bidding process including the following:

- bidding schedule
- notices of negotiations
- instructions for bidders
- proposal and specifications form
- route bid schedule
- route maps and narratives.

**VI. PRESENTATION BY TAMI GELTMAKER – ACCOUNTABILITY/STUDENT ASSESSMENTS UPDATE**

Mrs. Geltmaker presented an overview of the accountability/student assessment update.

**IX. PUBLIC ADDRESS**

There was no one who wished to address the Board.

**X. CONSENT AGENDA**

Dr. Eastridge presented and recommended approval of the consent agenda as submitted.

**Minutes & Claim Docket  
Corporation**

1 & 2. The following minutes and claim docket were presented for approval:

- 1) Minutes of the Board of School Trustees Meeting held on November 11, 2014, executive and regular sessions
- 2) Claims #1981 through #2133 and #4126 through #4129.

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Minutes and Claim Docket, continued

A motion was made by Mrs. Bliss to approve the minutes and claim docket as submitted. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0.

3. Other – None.

Personnel Action Items:

Corporation

4. Approval of Cheryl Lone as Wyandotte House Tutor.

Corydon Central High School

5. Approval of Rhonda Fields as Alternative Education Instructional Assistant.

Corydon Elementary School

6. Approval of Wendy Carter as ½ Dean of Students and ½ day teacher effective December 3, 2014 and permission to post ½ vacated teaching position.
7. Acceptance of the resignation of Denise Clunie as ½ Special Education Instructional Assistant/1/2 Title 1 Instructional Assistant and permission to post two (2) part time vacated positions.
8. Acceptance of the resignation of Linda Kopsolias as Special Education Instructional Assistant and permission to post one (1) part time 5.5 hour vacated position.

South Central High School

9. Acceptance of the resignation of Gregory Ryan Crick as Varsity Cross Country Coach Men's and permission to post vacated position for the 2015-2016 school year.
10. Acceptance of the resignation of Kim Mathis as Alternative School Instructional Assistant and permission to post vacated part time position.
11. Acceptance of the resignation of Teresa Sherrard as Alternative School Instructional Assistant and permission to post vacated part time position.

12. Other

Harrison County Exceptional Learners Cooperative

- 12a. Acceptance of the resignation of Cynthia Garrison as MoMh Classroom Instructional Assistant/Job Coach and permission to post vacated position.

A motion was made by Mrs. Wibbels to approve consent agenda items #4 through #12a as submitted. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0.

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Other Action Items:

Corporation

13. A motion was made by Mrs. Bliss to approve Clarification of Teacher Contract Days as submitted. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0.
14. A motion was made by Mr. Hauswald to approve the recommendation to dispose of surplus equipment as submitted. The motion was seconded by Mrs. Wibbels and carried with a vote of 5-0.
15. A motion was made by Mrs. Bliss to approve the Service Level Agreement – Five-Star Technology Solutions – Support Services – Six-Month Extension of Agreement as submitted. The motion was seconded by Mr. Hauswald and carried with a vote of 5-0.
16. A motion was made by Mrs. Lopp to approve Komputrol Disaster Recovery Agreement as submitted. The motion was seconded by Mr. Hauswald and carried with a vote of 5-0.

New Middletown Elementary School

17. A motion was made by Mr. Hauswald to approval the Portrait Booking Agreement – Inter-State Studio & Publishing Company – School Pictures for the 2015-2016 School Year as submitted. The motion was seconded by Mrs. Bliss and carried with a vote of 5-0.

South Central High School

18. A motion was made by Mrs. Lopp to approve the Agreement – Culbertson West LLC – Prom – Saturday, April 18, 2015 as submitted. The motion was seconded by Mrs. Wibbels and carried with a vote of 5-0.

Corydon Central High School

19. A motion was made by Mrs. Bliss to approve Overnight Fieldtrip – Future Farmers of America – State Finals – Purdue University – West Lafayette, IN – Friday, December 12, 2014 and Saturday, December 13, 2014 as submitted. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0.

**XI. UNFINISHED BUSINESS**

1. Motions as the result of executive session – there were none.

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**XII. NEW BUSINESS**

1. Resolutions of Appreciation for Outgoing Board Members:  
A motion was made by Mrs. Lopp to approve Resolutions of Appreciation for Outgoing Board Members. The motion was seconded by Mr. Hauswald and carried with a vote of 4-0-1 with Mrs. Bliss abstaining.
2. School Transportation Service Contracts – Specifications and Process:  
A motion was made by Mrs. Lopp to approve School Transportation Service Contracts – Specifications and Process as submitted. The motion was seconded by Mrs. Wibbels and carried with a vote of 5-0.
3. Architectural Services, Michell Timperman Ritz Architects, South Central Junior/Senior High School Kitchen/Cafeteria:  
A motion was made by Mr. Hauswald to approve the recommendation to authorize administration to utilize the services of MTR for the creation of plans and specification for the renovation of the kitchen and cafeteria at South Central Junior/Senior High School. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0.
- 4-34. Policies – The following policies were presented for a second reading and approval:
  4. Policy 0100, Bylaws, Definitions
  5. Policy 0140, Bylaws, Membership
  6. Policy 2221, Program, Mandatory Curriculum
  7. Policy 3120, Professional Staff, Employment of Professional Staff
  8. Policy 3120.04, Professional Staff, Employment of Substitutes
  9. Policy 3120.08, Professional Staff, Employment of Personnel for Extracurricular Activities
  10. Policy 3122.01, Professional Staff, Drug-Free Workplace
  11. Policy 3140, Professional Staff, Termination and Resignation
  12. Policy 3170, Professional Staff, Substance Abuse
  13. Policy 3170.01, Professional Staff, Employee Assistance Program (EAP)
  14. Policy 3419, Professional Staff, Group Health Plans

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Policies, continued

15. Policy 4120, Support Staff, Employment of Support Staff
16. Policy 4120.08, Support Staff, Employment of Personnel for Extracurricular Activities
17. Policy 4122.01, Drug-Free Workplace
18. Policy 4140, Support Staff, Termination and Resignation
19. Policy 4170, Support Staff, Substance Abuse
20. Policy 4170.01, Support Staff, Employee Assistance Program (EAP)
21. Policy 4419, Support Staff, Group Health Plans
22. Policy 5111, Support Staff, Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation
23. Policy 5200, Support Staff, Attendance
24. Policy 5330, Support Staff, Use of Medications
25. Policy 5340.01, Support Staff, Student Concussions and Sudden Cardiac Arrest
26. Policy 5530, Support Staff, Drug Prevention
27. Policy 5830, Support Staff, Student Fundraising
28. Policy 6150, Finances, Assessment of Transfer Tuition for Students Enrolled on a Cash Transfer Tuition Basis
29. Policy 7540.02, Property, Corporation Web Page
30. Policy 7540.03, Property, Student Education Technology Acceptable Use and Safety
31. Policy 7540.04, Property, Staff Education Technology Acceptable use and Safety
32. Policy 8330, Operations, Student Records
33. Policy 8455, Operations, Coach Training
34. Policy 9211, Relations, Corporation-Support Organizations.

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Policies, continued

A motion was made by Mrs. Lopp to approve policies #4 through #34 as submitted. The motion was seconded by Mrs. Bliss and carried with a vote of 5-0.

**XIII. SUPERINTENDENT’S COMMUNICATIONS AND REPORTS**

The following items were presented to the board for their information:

1. Invitation – Greater Clark Schools – Career Pathways – Thursday, December 4, 2014; 12:30 pm.
2. Invitation – Corydon Central High School Cafeteria – Professional Development Day/Awarding of School Banners – Friday, December 19, 2014; 9:30 am.
3. Indiana School Board Association – Effective Governance Seminars.
4. National School Board Association Meeting – Nashville, TN – Saturday, March 21, 2015 – Monday, March 23, 2015.
5. “Swearing-in” Ceremony for all Newly Elected Officials – Sunday, December 28, 2014; 7:00 pm.

**XIV. BOARD MEMBERS COMMUNICATIONS**

Mrs. Bliss commented that serving on the board of school trustees has been quite an experience, a joyful experience and noted the corporation is moving forward even faster than anticipated.

Mrs. Lopp expressed her appreciation to everyone for their presentations and noted that she will miss Mrs. Bliss and thanked her for her willingness to serve.

Mr. Hauswald expressed his appreciation to everyone for their presentations and also to Mrs. Bliss for her service.

Mrs. Mathes commented that things are moving forward very fast; she also expressed her appreciation to Mrs. Bliss for her service and commented that she will indeed be missed.

1. Reception for Outgoing Board Members will begin following adjournment of the meeting.



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**XV. ADJOURNMENT**

There being no further items of business, a motion was made by Mrs. Bliss to adjourn. The motion was seconded by Mrs. Lopp and carried with a vote of 5-0. The meeting adjourned at 8:45 p.m.

Diana Sailor

Jane Hauswald

Karen Lopp

Melvin Moore

Barbara Smith

Andrew Potts

Mary J. Mathis