

**SOUTH HARRISON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES MEETING**

DATE: January 7, 2014
PLACE: Superintendent's Office
Administrative Office
SESSION: Executive Session
PRESENT: Dr. Neyland Clark, Superintendent

BOARD MEMBERS PRESENT:
Mary Mathes, President
Larry Hauswald, Vice-President
Joyce Bliss, Member
Karen Lopp, Member
Shelly Romero, Member
Mindy Wibbels, Member

EXCUSED:
Vicki Engleman, Secretary

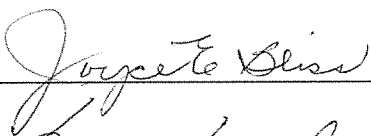
CALL TO ORDER: 6:30 P.M.

ADJOURN: 7:30 P.M.

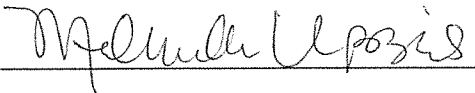
This is to certify in the minutes that no subject matter was discussed other than the subject matter on the agenda.

- I. In accordance with IC 5-14-1.5-6.1(b), the Board will meet in executive session to discuss:
 - a. Collective bargaining – IN Code 5-14-1.5-6.1(b)2(A)
 - b. Pending litigation – IN Code 5-14-1.5-6.1(b)2(B)
 - c. Receive information about prospective employees – IN Code 5-14-1.5-6.1(b)5
 - d. Job performance evaluations of individual employees – IN Code 5-14-1.5-6.1(b)9


No other matters were discussed. No motions were made and no action was taken.











**SOUTH HARRISON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES MEETING**

DATE: January 7, 2014	BOARD MEMBERS PRESENT: Mary Mathes, President Larry Hauswald, Vice-President Joyce Bliss, Member Karen Lopp, Member Shelly Romero, Member Mindy Wibbels, Member
PLACE: Conference Room Administrative Center	
SESSION: Regular Session	
PRESENT: Dr. Neyland Clark, Superintendent Carolyn Wallace, Director of Business Operations Jim Crisp, Director of Technology Bruce Kulwicki, SHCSC Director of Exceptional Learners	EXCUSED: Vicki Engleman, Secretary

CALL TO ORDER: 7:35 P.M.

ADJOURN: 8:25 P.M.

AGENDA CONCLUSION/RECOMMENDATION/ACTION

II. ROLL CALL – PLEDGE OF ALLEGIANCE

III. AGENDA

A motion was made by Mrs. Wibbels to approve the agenda as submitted with the exception of IX. Unfinished Business item #9/Policy 0165.5, Bylaws, Series of Meetings (Gatherings): Second Reading which was pulled from the agenda. The motion was seconded by Ms. Romero and carried with a vote of 6-0.

IV. ORGANIZATION OF BOARD OF SCHOOL TRUSTEES

1. Election of President:
A motion to elect Mary Mathes as President was made by Mr. Hauswald and seconded by Mrs. Wibbels. Mrs. Bliss made a motion to close the floor to nominations which was seconded by Ms. Romero. The motion carried with a vote of 6-0 and Ms. Mathes was elected to the office of President.
2. Election of Vice-President:
A motion to elect Larry Hauswald as Vice-President was made by Mrs. Bliss and seconded by Mrs. Wibbels. Ms. Romero nominated Mrs. Lopp but then withdrew the nomination upon request of Mrs. Lopp. Ms. Romero then made a motion to close the floor to nominations which was seconded by Mrs. Bliss. The motion carried with a vote of 6-0 and Mr. Hauswald was elected to the office of Vice-President.

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3. Election of Secretary:
A motion to elect Mrs. Bliss as Secretary was made by Ms. Romero and seconded by Mr. Hauswald. Mrs. Wibbels made a motion to close the floor to nominations which was seconded by Ms. Romero. The motion carried with a vote of 6-0 and Mrs. Bliss was elected to the office of Secretary.
4. Appointment of Treasurer:
A motion was made by Mrs. Bliss to approve Pamela Seipel as Treasurer. The motion was seconded by Ms. Romero and carried with a vote of 6-0.
5. Appoint of Deputy Treasurer:
A motion was made by Ms. Romero to approve Roxanna Ferree as Deputy Treasurer. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
6. Designation of Day, Time, and Location for Regular Meetings:
A motion was made by Mr. Hauswald to approve the designation of the first Tuesday of the month with executive session at 7:00 p.m. and regular session at 7:30 p.m. with the locations as submitted. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
7. Study Sessions:
A motion was made by Mrs. Bliss to designate that Study Sessions will be conducted as Special Meetings as necessary. The motion was seconded by Ms. Romero and carried with a vote of 6-0.
8. Declare Existing Bylaws and Policies to be in Effect:
A motion was made by Mrs. Wibbels to declare existing bylaws and policies to be in effect. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
9. Appointment of Board Members to Committees or Organizations as Necessary:
A motion was made by Mr. Hauswald authorizing President of the Board of School Trustees to appoint individual board members to committees or organizations as necessary. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
10. Appointment of Legal Counsel:
A motion was made by Ms. Romero to appoint Bose McKinney Evans LLC and Marcus Burgher as Legal Counsel for 2014. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.

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11. Appointment of Legislative Liaison to Indiana School Board Association:
Mr. Hauswald nominated Mrs. Lopp to serve as Legislative Liaison to the Indiana School Board Association. The motion was seconded by Ms. Romero and carried with a vote of 5-0-1 with Mrs. Lopp abstaining.

V. SOUTH HARRISON COMMUNITY SCHOOL CORPORATION BOARD OF FINANCE PUBLIC HEARING

Board President Ms. Mathes opened the Board of Finance Public Hearing.

A motion was made by Mrs. Bliss to approve items #1 through #4 as presented. The motion was seconded by Mrs. Wibbels and carried with a vote of 6-0 to approve the following:

- 1) Declare that the South Harrison Community School Corporation Board of Finance will be comprised of all board members.
- 2) Confirm that the elected Board President and Board Secretary will also serve as Board of Finance President and Secretary.
- 3) Review Report of Investments.
- 4) Designate First Harrison Bank and First Savings Bank as Depositories for Corporation Funds.

Ms. Mathes declared the Board of Finance Public Hearing closed.

VI. STUDENT COUNCIL PRESENTATION

There were no presentations.

VII. PUBLIC ADDRESS

There was no one who wished to address the Board.

VIII. CONSENT AGENDA

Dr. Clark presented the following consent agenda for approval:

Minutes & Claim Docket:

Corporation

1. Approval of minutes of the December 3, 2013 executive and regular session meetings as submitted.
2. Approval of claims #2188 through #2362, and #4077 through #4080 as submitted.

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Claim Docket continued

A motion was made by Mrs. Bliss to approve the minutes and claim docket as submitted.
 The motion was seconded by Mr. Hauswald and carried with a vote of 6-0.

3. Other – None.

Personnel Action Items:

Corporation

4. Approval of Gina Patterson as Corporation RN/Health Services Coordinator.
 5. Approval of Laura Martin-Marzo as Bilingual (Spanish) Interpreter.

Harrison County Exceptional Learners Cooperative

6. Approval of Marcia John as Homebound Instructor for a Corydon Central High School student.
 7. Acceptance of the resignation of Angela Coleman as Job Coach and permission to post vacated position.

Corydon Central High School

8. Approval of Michelle Emily Miller as 1/3 Academic Coach.
 9. Approval of Kevin Trobaugh as 1/3 Academic Coach.
 10. Approval of Meghan Bussabarger as Varsity Track Coach Girls' for the 2013-2014 school year.
 11. Approval of Hyla Conrad as Assistant Track Coach Girls' for the 2013-2014 school year.
 12. Approval of Allison Crone as Assistant Softball Coach for the 2013-2014 school year.
 13. Acceptance of the resignation of Carol Welman as Cook and permission to post vacated position.
 14. Acceptance of the resignation of Matthew Karnes as Assistant Track Coach Boys' and permission to post vacated position for the 2013-2014 school year.
 15. Approval of Michael Emmert as Volunteer Baseball Coach Boys' for the 2013-2014 school year.
 16. Approval of Brad Harl as Volunteer Basketball Coach Boys' for the 2013-2014 school year.

Corydon Central Junior High School

17. Approval of Loretta Ettinger as Volunteer Swim Coach for the 2013-2014 school year.

Corydon Intermediate School

18. Approval of leave of absence for Kari Lowanse, Teacher, and permission to post temporary position.

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South Central High School

19. Approval of Carrie Green as Custodian.

A motion was made by Ms. Romero to approve consent agenda items #4 through #19 as presented. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.

Other Action Items:

Corporation

21. A motion was made by Mrs. Wibbels to approve Calendar for Executive and Regular Board Meetings, February 2014 through January 2015 as submitted. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
22. A motion was made by Mr. Hauswald to approve Calendar for 2014-2015 School Year as submitted. The motion was seconded by Mrs. Bliss and carried with a vote of 6-0.
23. A motion was made by Ms. Romero to approve the recommendation to Transfer, in accordance with guidelines of State Board of Accounts, Appropriations within Accounts as Necessary as submitted. The motion was seconded by Mrs. Wibbels and carried with a vote of 6-0.
24. A motion was made by Mrs. Bliss to approve Grant Agreement – Harrison County Community Foundation – Corydon Central High School Drama Program - \$5,000 (Match for Indiana Arts Council Grant) as submitted. The motion was seconded by Ms. Romero and carried with a vote of 6-0.
25. A motion was made by Mr. Hauswald to approve Mary Mathes as Board Member Appointment – Harrison County Alternative School. The motion was seconded by Mrs. Bliss and carried with a vote of 5-0-1 with Ms. Mathes abstaining.

South Central High School

26. A motion was made by Mrs. Wibbels to approve Contract – Great American Opportunities – Magazine Sales – Senior Class of 2016 as submitted. The motion was seconded by Ms. Romero and carried with a vote of 6-0.

Corydon Central Junior High School

27. A motion was made by Ms. Romero to approve field trip request – 8th Grade – Holiday World – Santa Claus, IN – Tentative Dates of Saturday, May 10, 2014 or Saturday, May 24, 2014 as submitted. The motion was seconded by Mr. Hauswald and carried with a vote of 6-0.

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Other

28. Item #21/Calendar for Executive and Regular Board Meetings was revisited. Following discussion a motion was made by Ms. Romero to change starting time for executive meetings from 7:00 p.m. to 6:30 p.m. The motion was seconded by Mrs. Lopp and carried with a vote of 6-0.

IX. UNFINISHED BUSINESS

1. Motions as the result of executive session – there were none.
- 2-26. Policies
 Dr. Clark presented the following policies for approval:
2. Policy 0144.5, Bylaws, Gifts and Gratuities
 3. Policy 0164.4, Bylaws, Meeting of the Board Defined
 4. Policy 0165, Bylaws, Notice of Board Meetings
 5. Policy 0165.1, Bylaws, Notice of Regular Meetings
 6. Policy 0165.2, Bylaws, Notice of Special Board Meetings
 7. Policy 0165.3, Bylaws, Notice of Emergency Meetings
 8. Policy 0165.4, Bylaws, Notice Requirements Established by Other Statutes
 9. Pulled from the consent agenda.
 10. Policy 0165.6, Bylaws, Waiver of Notice
 11. Policy 0168.2, Bylaws, Executive Session
 12. Policy 1422, Administration, Nondiscrimination and Equal Employment Opportunity
 13. Policy 1537, Administration, Military Service
 14. Policy 2260, Program, Nondiscrimination and Access to Equal Educational Opportunity
 15. Policy 2270, Program, Religion in the Curriculum
 16. Policy 2510, Program, Adoption of Curricular Materials
 17. Policy 3122, Professional Staff, Nondiscrimination and Equal Employment Opportunity
 18. Policy 4122, Support Staff, Nondiscrimination and Equal Employment Opportunity
 19. Policy 5111, Students, Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation
 20. Policy 5410, Students, Promotion, Placement and Retention
 21. Policy 6110, Finance, Grant Funds
 22. Policy 6320, Finance, Purchasing
 23. Policy 8390, Operations, Animals on School Corporation Property
 24. Policy 8750, Operations, Defense and Indemnification of Board Members and Employees
 25. Policy 9160, Relations, Public Attendance at School Events

A motion was made by Mrs. Bliss to approve policies #2 through #8 and #10 through #25 as presented. The motion was seconded by Mr. Hauswald and carried with a vote of 6-0.

Board of School Trustees**January 7, 2014****Page 7 – Unfinished Business, continued**Policies continued

26. Policy 5630.01, Students, Use of Isolated Time Outs and restraints: First Reading, no action required.

X. NEW BUSINESS

There was no new business to be discussed.

XI. SUPERINTENDENT'S COMMUNICATIONS AND REPORTS

1. Special Executive Session – January 15, 2014, 8:30 a.m. – 3:30 p.m. – Board Room, 315 South Harrison Drive, Corydon, IN
2. School Grades:
Dr. Clark presented a brief overview of school/corporation grades including:
 - Grades for schools range from A to D
 - Corporation grade went from A to B as did many corporations throughout state
 - Administration's stance has been and will continue to be to service children first and worry about state accountability second unless directed otherwise by this Board.
3. Kelly Education Services Recruiting Efforts:
Dr. Clark noted recruitment signs can be seen at all campuses throughout the corporation. He also noted there was a meeting over the holidays with representatives from Kelly and SHEA to discuss services.
4. Community Unity:
Dr. Clark noted this is a tremendous asset to the community and South Harrison. In the next 30-60 days there will be renewed activity by both the student representatives and corporation committee.

XII. BOARD MEMBERS COMMUNICATIONS

Mrs. Bliss commented she is looking forward to 2014.

Mrs. Lopp wished everyone a happy new year.

Ms. Mathes asked if South Harrison is holding firm to the 60 college credit hour requirement for substitute teacher. Dr. Clark responded in the affirmative.

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XIII. ADJOURNMENT

There being no further items of business, a motion was made by Mr. Hauswald to adjourn. The motion was seconded by Mrs. Wibbels and carried with a vote of 6-0. The meeting adjourned at 8:25 p.m.

Joyce E. Bliss

Mary Mathes

Meemah Lopez

Lang Hauswald

Arundine

**SOUTH HARRISON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES MEETING**

DATE: January 15, 2014	BOARD MEMBERS PRESENT: Mary Mathes, President Larry Hauswald, Vice-President Joyce Bliss, Secretary Karen Lopp, Member Shelly Romero, Member Mindy Wibbels, Member
PLACE: Board Room Administrative Office	
SESSION: Special Executive Session	
PRESENT: Consultants: Betty Poindexter, Concetta Raimondi, Terry McDaniel, Lynn Lehman	EXCUSED: Vicki Engleman, Member
CALL TO ORDER: 8:30 P.M.	ADJOURN: 3:30 P.M.

This is to certify in the minutes that no subject matter was discussed other than the subject matter on the agenda.

The Board of School Trustees will conduct an executive session pursuant to Indiana's Open Meetings Law, I.C. 5-14-1.5-6.1(b), for the following reasons:

- (5) To receive information about and interview prospective employees; and,
- (9) To discuss a job performance evaluation of individual employees; and,
- (11) To train school board members with an outside consultant about the performance of the role of the members as public officials.

No other matters were discussed. No motions were made and no action was taken.

Joyce Bliss

Mary Mathes

Melinda Lopez

Larry Hauswald

Secretary
