

Logging onto Harmony Family Access

These instructions are for parents who have already created a Harmony Family Access account. If you need to create an account, [click here](#). If you already have an account, go to the South Harrison Family Access site:

<https://harmony.shcsc.k12.in.us/familyaccess.nsf/hello.xsp>

A link to this site is available on the corporation website. Just look for the Family Access button.



Welcome to
South Harrison
Community School

315 South Harrison Drive
Corydon, IN 47112

812-738-2168

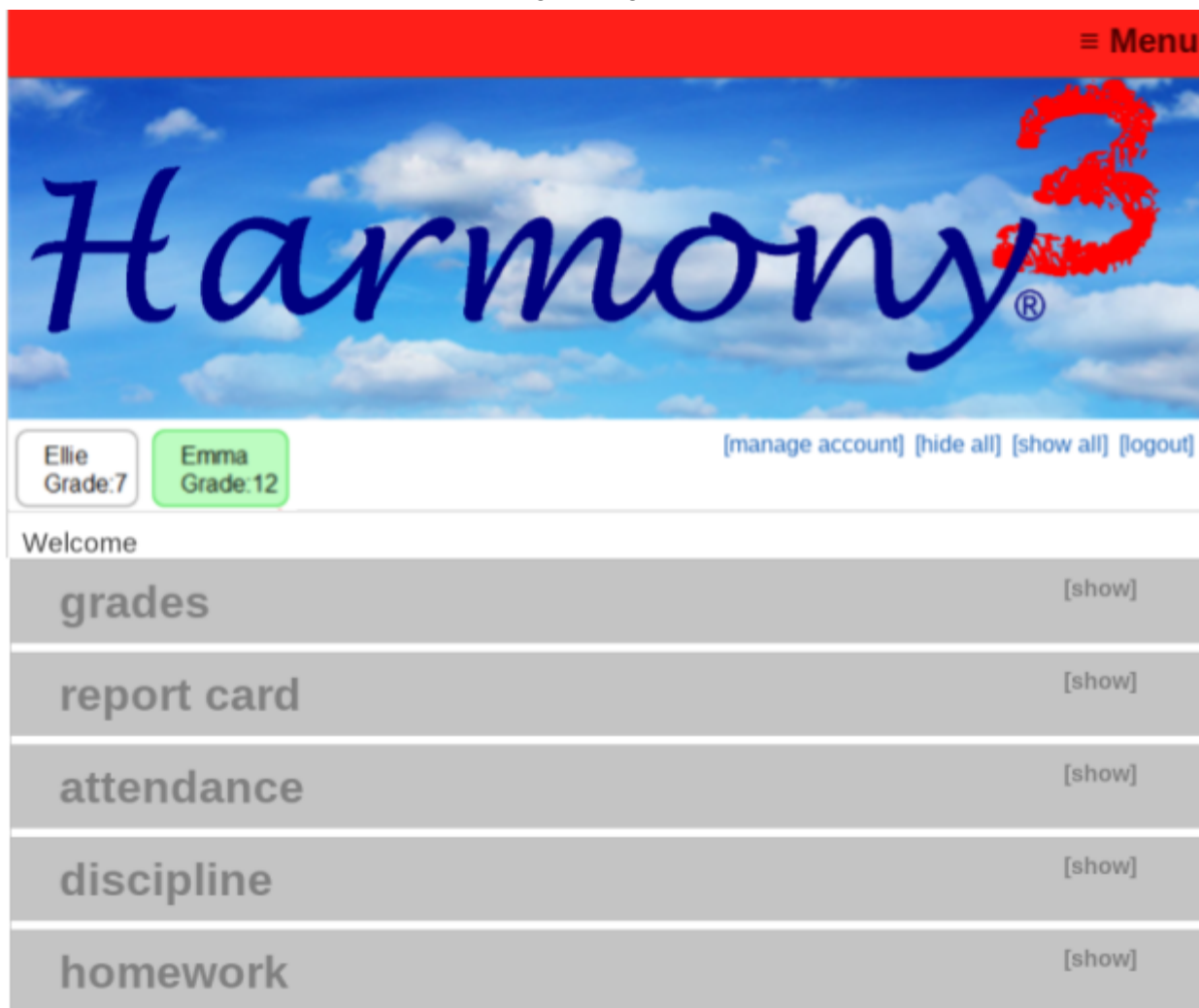
812-738-2158

Enroll Now

Family Access

A screenshot of the Harmony Family Access login page. The page has a blue header with the "Harmony" logo and "South Harrison Family Access" text. Below the header is a "Sign in" section with two input fields: "Username" and "Password". A "forgot my password" link is located below the password field. Below the input fields is a link that says "Don't have an account yet? Create an account here". At the bottom of the sign-in section is a "sign in" button. To the right of the sign-in section, there is instructional text: "Enter your username and password. These were created when your account was initially set up. Then, select 'sign in'." and "Can't remember your password, select the 'forgot my password' link and a temporary password will be sent to the email associated with the account." Red boxes highlight the Username and Password fields, the "forgot my password" link, the "sign in" button, and the "Don't have an account yet? Create an account here" link. A red arrow points from the "forgot my password" link to the "sign in" button. A "top" link is visible in the bottom right corner of the page.

Once logged on, you will see all students associated with the account listed below the Harmony banner. To select a student, simply click on his/her name. It will turn green and that student's information will then be available for viewing/editing.



The screenshot shows the Harmony 3 user interface. At the top, there is a red header with a white "Menu" icon and text. Below the header is a blue banner with the word "Harmony" in a large, blue, cursive font and a large red "3" to its right. Underneath the banner, there are two student selection buttons: "Elle Grade:7" (white) and "Emma Grade:12" (green). To the right of these buttons are links for "[manage account] [hide all] [show all] [logout]". Below the selection area, there is a "Welcome" message and a list of menu items, each with a "[show]" link to its right:

- grades [show]
- report card [show]
- attendance [show]
- discipline [show]
- homework [show]

To view or edit a section, locate the section and select [show]. More details will appear. For example, to view a student's most recent report card, select [show] in the report card bar.

Online Registration

To complete the online application process, click on a student (the name will turn green), scroll down to the online registration section, and click on each form to complete it. The forms should check off as you complete them.

Some forms must be completed or confirmed each year.

My Notification Profile

A wonderful tool that parents will find useful is found under the my notification profile section. This section allows parents to set up automatic email and/or text notifications. Let's look at each sub-section.

Account nickname

Family Access Notifications

Begin by giving the notification profile a name.

Attendance options

- notify me of unexcused absences
- notify me of excused absences
- notify me of tardies

Under "Attendance options", you can choose if you wish to be notified regarding attendance.

Grade options

- notify me of grades less than

C (select a letter grade)

you will receive a notice of the overall grade for a subject, not each assignment

- send me a weekly progress report

Under "Grade options", you can choose to be notified if a student's overall grade falls below a level of your choosing. You can also elect to have a weekly grade summary sent to you.

Discipline options

- notify me of discipline entries

Check the button under "Discipline options" if you wish to be notified if discipline issues arise.

Notification options

- email me at this address

carlm@shcsc.k12.in.us

[show more email addresses](#)

Under "Notification options", you will need to enter an email address and/or a cell phone number and provider to designate how you will be notified. Notice that you can add more than one of each by selecting the link "show more...".

- text me at this number

8129680742

Verizon

enter your 10-digit number and choose your provider

[show more text numbers](#)

Finally, choose how often you want to be notified. While you might choose weekly, attendance and discipline notifications are sent immediately.

- notify me daily
- notify me weekly
- temporarily disable

to turn off notices, until you choose to turn them back on


Select "Save".


Save

A notification profile must be set up for each student associated with the account.

Got Questions?

Please contact the school office or Mark Carl, e-Learning Coach, at:

 812-738-4181 ext. 1059

 carlm@shcsc.k12.in.us